

## Donegal Engineering Cluster Executive

### 3 Year Full-time Contract

Local Enterprise Office Donegal working with the engineering sector in Donegal has developed a three year plan to establish and develop a strong, ambitious and outward looking engineering cluster in Donegal. This initiative has the support of the main enterprise and education/training stakeholders in the county who will also be involved in the initiative. A three year budget has been allocated to the project.

Donegal County Enterprise Fund on behalf of Local Enterprise Office Donegal and the Donegal Engineering Cluster seeks applications from suitably qualified and experienced candidates for the position of facilitator/manager of the Donegal Engineering Cluster.

The position is full-time and will be based at the Enterprise Fund Business Centre, Ballyraine, Letterkenny.

The executive will report to the Head of Enterprise, Local Enterprise Office Donegal (or their assigns) and to the steering committee of the Donegal Engineering Cluster.

The duties and functions shall include:

- Engaging with businesses on a one to one basis and identifying their capabilities and needs.
- Driving greater engagement in and membership of the cluster.
- Organisation of cluster and business specific interventions, programme and events.
- Raising the profile of the sector within the county as an attractive sector for career development.
- Facilitating inter-firm co-operation and collaboration.
- Implementing the action plan.
- Representing the cluster at public fora, inter-cluster meetings etc.
- Carrying out any other duties assigned by the Head of Enterprise LEO Donegal.

Candidates should ideally have:

- Previous experience of working with business networks/clusters.
- A minimum of 5 years previous experience of working in or with the engineering sector.
- A good knowledge of current and emerging market forces in the engineering sector.
- A relevant third level qualification e.g. business or engineering.
- Previous experience of working with small businesses.
- Be a good communicator
- Have good writing and IT skills.

To apply send your CV and cover letter to Donegal County Enterprise Fund, Enterprise Fund Business Centre, Ballyraine, Letterkenny or email [gdaly@donegalenterprisefund.ie](mailto:gdaly@donegalenterprisefund.ie) by 12 noon on June 4th 2021.